

EDMONTON

2017

# LEADERS IN TRAINING

"GET THE LEADING EDGE"

Get ready to meet new people  
Be prepared to challenge your  
leadership skills



- The L.I.T. program gives youth ages 13–17 an opportunity to develop their leadership skills in a fun, exciting outdoor environment.
- Volunteer to be an L.I.T., and you will work with an experienced recreation leader running summer programs for children.

For more information: [edmonton.ca/lit](http://edmonton.ca/lit)  
Email [youth@edmonton.ca](mailto:youth@edmonton.ca) Phone 780-944-7413

Edmonton

# Who?

- Youth aged 13 – 17 with an interest in volunteering and leadership development.

# Why?

This is more than just play!

- Meet new people and work with friends.
- Gain valuable work experience while having fun!
- Give back to your community by volunteering.
- Spend the summer outdoors.
- Earn Leadership or volunteer hours for school.



# What?

The L.I.T. program has two parts: training and volunteering.

## 1. Training

Two days of interactive training focused on developing leadership skills.

## 2. Volunteering

Apply your new skills for at least two weeks along side an experienced program leader.

# When?

End of June, July and August 2017

## Training Dates:

- Starts end of June into the start of July.

## Placement Dates:

- Any two weeks after you have successfully completed training between July – August.

# Where?

Choose from the following City of Edmonton Summer Programs:

## Greenshack Playground Programs

- Help lead a wide range of drop-in activities for children aged 6 – 12 years old.
- Activities include games, crafts, drama, music, sports and more!

## Registered Daycamps

- Help lead week-long themed programs.
- Themes include sports, cooking, science, imaginative play and more!

## Flying Eagle Programs

- Help participants learn about Aboriginal culture and traditions.
- Activities include traditional games and crafts.



# How to Apply?

## Step 1.

### Apply and Pay \$20

Complete the Leaders in Training Application and return it to the City. Please pay your \$20 by phoning 311 or online at [ereg.edmonton.ca](http://ereg.edmonton.ca) or at any recreation facility or at registration night.

## Step 2.

### Attend a Registration Night

- At a registration night you will need to bring two pieces of government issued ID to complete a police check.
- You will complete an interview (10 minutes approximately).
- Pick your training dates.
- Choose your volunteer dates and locations.

## Step 3.

### Training

- Attend an L.I.T. training session.
  - 2 days for new L.I.T.s
  - 2 days for returning L.I.T.s

(See training dates listed at bottom right.)

## Step 4.

### Volunteering

Volunteer for a minimum of 2 weeks with programs listed in the City of Edmonton Summer Program Guides, available here:

[www.edmonton.ca/playgrounds](http://www.edmonton.ca/playgrounds)

[www.edmonton.ca/daycamps](http://www.edmonton.ca/daycamps)

Look for the t-shirt symbol next to programs L.I.T.s can volunteer at.



# Registration & Interview Nights

Come by to learn more about the L.I.T. program, drop off an application or participate in an interview. Call 780-944-7413 for more information. Interviews take about 15 minutes, with the total registration taking around a hour.

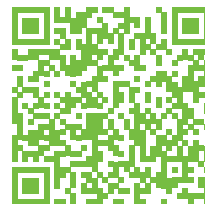
Date	Location	Address	Time
May 26, Fri.	Circle Square, Community Services	11808 St. Albert Trail	6:00 – 8:00 pm
May 30, Tues.	Mill Woods Recreation Centre	7207 – 28 Avenue	6:00 – 8:00 pm
June 1, Thur.	Clareview Recreation Centre	3804 – 139 Avenue	6:00 – 8:00 pm
June 6, Tues.	Terwillegar Community Recreation Centre	2051 Leger Road	6:00 – 8:00 pm
June 8, Thur.	Terwillegar Community Recreation Centre	2051 Leger Road	6:00 – 8:00 pm
June 12, Mon.	Meadows Recreation Centre	2704 – 17 Street	6:00 – 8:00 pm
June 15, Thur.	Circle Square, Community Services	11808 St. Albert Trail	6:00 – 8:00 pm

Please call 311 in advance to pay.

2017 City of Edmonton

(Deadline June 15, 2017)

PLEASE  
PRINT!



## APPLICATION FORM

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth (day/month/year): \_\_\_\_\_

Emergency contact name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Emergency contact phone number: \_\_\_\_\_

Health/special needs/medications/medical/behavioural needs. Do you have allergies: ☐ YES or ☐ NO?  
If so please provide details. Please list medications.

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### TRAINING DATES:

**These dates fill up fast! Register early at one of the Registration Nights to get your preferred dates.**

You must attend both days of one session.

Level 1: June 24 & 25 (Sat./Sun.)(9:30 am – 4:30 pm)  
or July 7 & 8 (Fri./Sat.)(9:30 am – 4:30 pm)  
or July 14 & 15 (Fri./Sat. 9:30 am – 4:30 pm)

Level 2: June 17 & 18 (Sat./Sun.)(10:00 am – 4:00 pm)  
(for L.I.T.s who have had at least one year  
of L.I.T. experience)

### PAYMENT:

**The \$20 fee must be paid prior to your interview.**

*To pay, please phone 311 or on-line at [ereg.edmonton.ca](http://ereg.edmonton.ca) or at any recreation facility. The City of Edmonton accepts the following payment methods: Cheque\*, Cash, Visa, Mastercard, Debit or AMEX. If you have questions or concerns about the registration fee, please contact the L.I.T. program at 780-944-5780.*

*\*Please make cheque payable to the City of Edmonton.*

**Applications can be submitted at registration nights or by:**

Mail, drop-off, fax, 311, or email:  
[youth@edmonton.ca](mailto:youth@edmonton.ca),  
City of Edmonton,  
Community Services,  
Circle Square,  
11808 St. Albert Trail NW  
Edmonton, AB T5L 4G4  
Fax: 780-496-2955

### OFFICE USE ONLY

**Reg Code: 586420**

Registration Confirmation #: \_\_\_\_\_

Security Clearance: \_\_\_\_\_



# PARTICIPATION CONSENT



I understand that I, \_\_\_\_\_, have applied to be a participant in the City of Edmonton, Leader In Training (L.I.T.) program and as such, I will volunteer cooperatively with a paid program staff to enhance community recreation and leisure opportunities for all participants.

\_\_\_\_\_  
Name of participant (please print)

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

## GUARDIAN CONSENT

By signing this form, I acknowledge that all information on this application form is correct and I hereby allow \_\_\_\_\_ to participate in the Leaders In Training program offered through the City of Edmonton Citizen Services. I also give my permission for my child to participate in all off-site field trips that happen during the L.I.T. volunteer placements.

\_\_\_\_\_  
Name of parent or guardian (please print)

\_\_\_\_\_  
Signature of Guardian

\_\_\_\_\_  
Date

## SECURITY CLEARANCE

☐ YES, I acknowledge that there will be a Security Clearance processed on the applicant that will be conducted by Edmonton Police Services.

We will need to see two original ID's, and keep a photocopy of the documents.

Participants must present 2 of the following pieces of Government issued ID at time of registration (**one should be photo ID**):

- |  |   |   |  |  |
|--|---|---|--|--|
| <input type="checkbox"/> Driver's License    | <input type="checkbox"/> Learner's Permit | <input type="checkbox"/> Birth Certificate  | <input type="checkbox"/> Alberta Health Card     | <input type="checkbox"/> Passport      |
| <input type="checkbox"/> Immigration ID Card | <input type="checkbox"/> Citizenship Card | <input type="checkbox"/> Indian Status Card | <input type="checkbox"/> Permanent Resident Card | <input type="checkbox"/> Firearms Card |

## Community Services Department PHOTO RELEASE

I, \_\_\_\_\_, am the legal guardian of \_\_\_\_\_  
Name of parent or guardian (please print) Name of child (please print)  
and hereby ☐ **authorize** ☐ **do not authorize**

the City of Edmonton to use the name/image of the child named above in its public relations and communication materials created for a period of five years from the date consent is signed. I realize that I may withdraw my consent in writing at any time by contacting Program Team at 780-944-5780.

I understand that the photograph(s) may be used in a publication, print advertisement, direct-mail piece, electronic media (e.g., video, internet, social media, etc.) or other forms of communication.

In giving my consent, I hereby release and hold harmless the Citizen Services Department, The City of Edmonton and their agents, employees, officials, representatives and contractors from any and all responsibility or liability for damage of any kind suffered in any manner whatsoever.

I hereby relinquish any and all personal or proprietary rights I may have in connection with such use. I understand that I will receive no compensation should any photograph of my child be used.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Legal Guardian Signature

\_\_\_\_\_  
Witness (staff)

\_\_\_\_\_  
Participant Signature



### FOIP Disclaimer

This information is being collected under the Authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act and may be used for the administration and promotion of Citizen Services Department programs, including public relations events. If you have any questions about the collection, use and disclosure of this information please, contact the Citizen Services FOIP Office at 780-496-3881 and or L.I.T. Program Manager at 780-944-5780.